

# HASTINGS PUBLIC LIBRARY BOARD OF TRUSTEES

## Meeting Agenda

December 4, 2023 4:30pm

Community Room

1. Call to order
2. Agenda p. 1
3. Correspondence - none
4. Approval of Minutes p. 2
  - a. November 6, 2023
5. Financial Reports p. 3-4
  - a. October invoices p. 5-8
  - b. October budget report
6. Library Director's Report p. 9-14
  - a. November
7. Committees
  - a. Budget and Finance
  - b. Building and Grounds
  - c. Personnel
  - d. Policy
  - e. Marketing
8. Unfinished Business
  - a. none
9. New Business p. 15
  - a. Consider approving board meeting dates for 2024 p. 16-19
  - b. Consider approving the bid from DHE Plumbing & Mechanical for a two year contracted for preventative maintenance services on our HVAC system.
  - c. Consider approving the digitization of the majority of the copies of the Maple Valley News we have in our collection for the cost of \$8,427. p. 20
10. Public Comments
11. Board Member Comments
12. Adjourn